

Notice to Bidders

*** BID REJECTION ALERT ***

RECENT CHANGES to WSDOT bidding requirements related to Disadvantaged Business Enterprise (DBE) Condition of Award Goals have resulted in **BID REJECTIONS**. Review the DBE Special Provision, it has been revised.

Bidders are advised to **VERIFY THAT DBE's ARE CERTIFIED** in the described work they are named to perform.

- (1) Bidders are instructed to **describe work commitments in the WSDOT DBE Utilization Certification** using only those terms that are consistent with the NAICS Code Index Entry contained in the DBE firm's current certification letter. Index Entry is the label that the U.S. Census Bureau uses to describe the subcategories of a NAICS Code. The certification letter lists these subcategories but does not label them as Index Entries. (See: <http://www.census.gov/eos/www/naics/>) **DO NOT RELY ON** the "Business Description" or "WSDOT Work Descriptors" contained in the DBE firms' certification letter or on the OMWBE directory website. NAICS Codes may have a number of Index Entry descriptions (subcategories) associated with them, but the only work that may be counted towards the Condition of Award DBE goal is work that is described by NAICS Index Entry description(s) in the DBE firms' current certification letter.

DBE Utilization Certifications that describe work differently than the terms associated with the NAICS Index Entry Codes in the DBE firms' current certification letter from OMWBE will result your **BID BEING REJECTED**.

- (2) Bidders **MUST INCLUDE WRITTEN CONFIRMATION FROM THE DBE** firm that it intends to participate in the contract and is in agreement with the Bidders commitment as described in their DBE Utilization Certification. Failure to provide written confirmation **WITH YOUR BID** will result in your **BID BEING REJECTED**. This written confirmation may take the form of a fax, email or short memo from the DBE to the Bidder. A quote is not adequate. The bidder must provide follow up documentation from the DBE that the parties agree to enter into a contract should the bidder be successful.

Questions regarding DBE Certification should be directed to the Washington State Office of Minority and Women's Business Enterprises (OMWBE) at (360) 753-9693.

Questions regarding acceptable forms of written confirmation from DBE's should be directed to the WSDOT Office of Equal Opportunity at (360) 705-7090.